



Jersey Surfboard Club Event/Competition Risk Assessment and Procedures Policy

V 1.2 FINAL

29 October 2014

Event/competition title.....

Event/competition date...../...../.....

Site location(s).....

Two risk assessment officials:

Completed by: name & sign.....Date.....

Reviewed by: name & sign.....Date.....

Introduction

This Jersey Surfboard Club (“JSC”) Event/Competition Risk Assessment and Procedures Policy is designed to aid officials with an approaching or an on-going Event or Competition.

- The Policy identifies and assesses potential risks within three sections - the event/competition site - beach access - on the beach and sea/weather conditions
- The risk assessment procedures are an intuitive checklist when preparing for an event/competition. The assessors provide brief notes or not applicable (N/A), and a Yes or No to confirm that each risk assessment has been completed. The Contest Director and Secretary will each retain a copy
- **In the absence of the RNLI during off-peak seasons appointed surfers with lifesaving qualifications MUST provide cover**

Appointed surfers (in the absence of the RNLI) for this event/competition are:

Name	Name	Name
Name	Name	Name
Name	Name	Name

Risk assessments - event/competition site, beach access and beach conditions

Event/Competition Site				
Hazard	People at risk	Actions taken	Further action(s) needed	Risk assessment completed?
List of potential hazards	Competitor surfers, spectators, sponsors & guests, JSC officials or ALL	Controls and procedures taken to mitigate risk(s)	Provide brief details or state not applicable (N/A)	Yes or No
Entrances, exits, stairs & stairways	All	Clear signage and made secure		
Car park(s)	All	Ample space available for event/comp		
Electric power & cables	All	Power sourced from the Watersplash or El Tico etc. Cables made secure		
Board storage	All	A dedicated area with surf board racks and made secure		
BBQ/roast spit	All	Supervised with adequate fire extinguisher(s) sourced by the caterer(s)		
Changing areas & tents	Surfers and officials	Personal items are in a safe area - with clear access		
Gazebo (e.g. sponsor promos)	All	Securely fastened and manned		
Judges portacabin & area	Officials	Stabilised portacabin, secured area with signage, judging materials, chairs, tables, horns and disc		

Event/competition area – signage & barriers	All	Appropriate signage with barriers secured. All subject to the size of the event		
Sponsor & JSC flags/banners	All	Flag poles and banners securely fastened on railings. Note. If weather conditions deteriorate remove overnight		
Beach Access				
Be aware of potential hazards for everyone present	All	Judges (with head judge) will be in the judging cabin, sea wall or beach/shore. Beach marshalls to keep the approach to and from the competition areas clear for competing surfers and officials. Beach marshalls are made aware of their responsibilities		
Steps and pathway to the beach & access to the sea kept clear where possible	All	Use barriers to contain spectators e.g. Beach Ironman		
Potential slipping, falling, cuts & abrasions at access points	All	JSC First Aiders available with First Aid Kit		
Beach, Sea & Weather Conditions				
Weather conditions	All	Dangers associated with high winds, large swell, electric storms, snow, hail, rain	Forward planning. Tide charts, weather reports, alternative beach site selection or postponed	
Beach marker flags	All	Use flags to keep surfers within the		

		designated competition area. Safely secured e.g. with base weights		
Injury – in the sea caused by competing surfers, surfboards, free surfers	Competing surfer(s)	RNLI* or other appointed lifeguards, beach marshalls, officials with First Aid and emergency training, preferably with experience	-RNLI* or appointed surfers with lifesaving qualifications -First Aiders prepared	
Hypothermia	Competing surfer(s)	Wetsuits worn. Heats are normally each confined to 15 mins	-RNLI* or appointed surfers with lifesaving qualifications -First Aiders prepared	
Caught in rips & currents	Competing surfer(s)	Contest Director to decide upon safety of the sea conditions and liaising with officials and RNLI*		
Preventative measures - drowning	Competing surfer(s)	Competitors advised to always use leashes, RNLI* provide close monitoring, beach marshalls supervise within contest area		
Reefs, rocks, gullies & sand banks	Competing surfer(s)	Competitors are advised of usual or, any unusual formations		
Stings from sea creatures	Competing surfer(s)	Very low risk. Wetsuits and body boots options. Surfers to state allergy conditions on consent forms and/or at registration		

***In the absence of the RNLI during off-peak seasons appointed surfers with lifesaving qualifications MUST provide cover.**

When travelling Off-Island to compete

When the JSC plan to send a team to participate in competitions held in the UK or internationally the JSC organising committee at the time should contact the Event/Competition organisers and request details of their forthcoming event, competition site, any potential risks and hazards and other relevant information.

Ends.